

Template to Develop a Rural Training Site

*Produced by Oregon Health and Science University Department of Surgery;
shared with RHIfhub February 2016*

Site Selection

- Size of hospital
 - Volume of cases
 - Case distribution
 - Match with program's needs
- Quality and willingness of surgeons to teach
- Cooperation of hospital administration

Funding

- Salary
- Benefits
- Living costs—furnished housing

Contracts

- Master contract
- Program Letter of Agreement

Educational Content

- Goals and Objectives
- Curriculum
- Compliance with ACGME regulations
 - Supervision
 - Work hours and work hours reporting
 - Performance evaluation
- Conferences
 - M & M
 - Journal Club
 - Resident Conference—videoconference

ACGME approval

- GME committee/DIO at home institution
- RRC-S
- Web Ads

Sponsoring Program/Rural Site Interaction

- Program Director Responsibilities
 - Faculty selection
 - Monitoring of resident experience
 - Compliance with ACGME guidelines
 - Faculty supervision of residents
 - Resident working hours
 - Feedback and evaluation by faculty
- Rural Site Director's Responsibilities
 - Prompt reporting of performance problems